

Guide for Using the Online Interface of Goethe University for MSQ/Ph.D. Program Applications

The application for the MSQ and Ph.D. programs must occur via the online application portal of Goethe University:

<https://www.goethe-campus.uni-frankfurt.de/qisserver/pages/cs/sys/portal/hisinoneStartPage.faces>

The application process consists of two parts. In the first part (subsequently **Part 1: Self-Registration**) you will be asked to provide general information that Goethe University requires to create an account on the basis of which you can subsequently log into program-specific application portal. After completing Part 1, you will thus be able to work on the MSQ/Ph.D. program application, including uploading of required documents (subsequently **Part 2: Program Application**).

Note:

As explained under

<https://gsefm.eu/applicants/faq.html>

in the first year in the program all students enrolled in one of the Ph.D. Programs at GSEFM are also automatically enrolled in the MSQ Program (beyond ensuring that it is possible to earn a Master's (M.Sc.) degree along the way towards the Ph.D. degree, this is also due to university-level administrative reasons). From the second year onwards, students enrolled in one of the Ph.D. Programs may de-register from the MSQ Program, though it is not at all recommended to do so (in part as it irrevocably ends the option to earn a Master's degree at GSEFM). For the application this implies that when applying for admission to a Ph.D. program at GSEFM, you will also have to simultaneously apply for the respective track of the MSQ program.

There is also the option to apply for admission to one of the tracks of the MSQ program only. For transition from one of the tracks of the MSQ program to the corresponding Ph.D. program, see again

<https://gsefm.eu/applicants/faq.html>

Part 2 for all applicants begins with the application for one of the tracks of the MSQ program. Those who also apply for the corresponding Ph.D. program will indicate so through an option in Part 2 (the details will be explained below under Part 2).

Part 1: Self-Registration

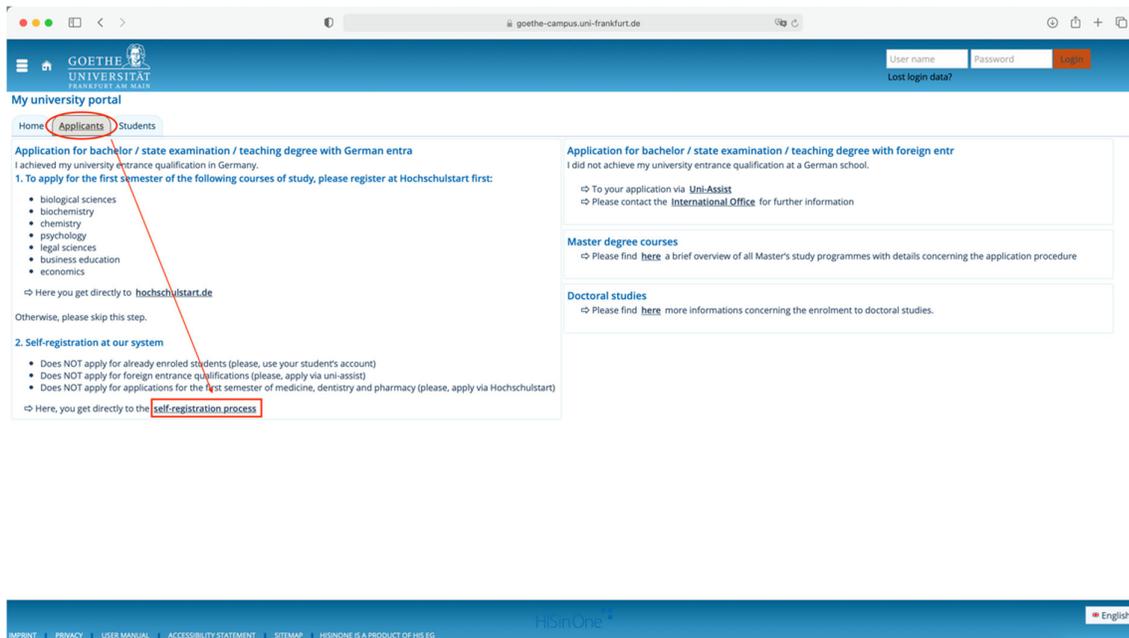
If at the time of application you are not already enrolled in a different degree program at Goethe University, you will need to start your application with the self-registration.¹

Please note that while the self-registration process as documented below is strictly necessary, it is not necessary (and, rather, not useful) to also apply via Uni-Assist (even if you obtained your university entrance qualification at a school outside of Germany).

Following the link

<https://www.goethe-campus.uni-frankfurt.de/qisserver/pages/cs/sys/portal/hisinoneStartPage.faces>

start the self-registration process as shown in the following picture:



¹ Students who at the time of application are already enrolled in another degree program at Goethe University please directly move to Part 2.

Registration

Please note the data privacy policy regarding the registration.

Data transfer from hochschulstart.de

There are some courses of study at our university which are administered by hochschulstart.de, the Foundation for Higher Education Authorisation (see "Help"). If you wish to apply for one of these courses of study you have to register an account with hochschulstart.de. If you have already registered, enter your access data here and click "Import data from hochschulstart.de". Then your personal information and contact details will be transferred.

Please note the data privacy policy regarding the transfer of data from hochschulstart.de.

Applicant ID (BID)

Applicant Authentication Number (BAN)

[Import data from hochschulstart.de](#)

Personal details

* Surname

* First name

Given names

* Gender

Job title

Degree

Degree affix

Name prefix

Name suffix

Pseudonym

* Date of birth

* Place of birth

Information

Please fill out all required fields. After the registration we will send you an e-mail describing the next steps. It also contains your username for logging in.

Important: Please remember your user identification and your self-elected password, that you received in your welcome e-mail after registration! You will need them later on for your log in to the portal.

The fields marked with an asterisk (*) are obligatory.

Already registered applicants

Please do not use the self registration, if you already have an account. You can login on this page using your username (which you received via e-mail) and your password.

You can login on the top right side of this page using your username (which you received via welcome-e-mail) and your self-elected password.

- Note that “Data transfer from hochschulstart.de” is not a mandatory field. For those who already have an account on hochschulstart.de this field allows for a convenient way to transfer their data. If you do not have such an account already, we recommend to skip this field and instead complete the fields under “Personal details”.
- After completing these fields you will receive an e-mail (to the address that you provided during the self-registration) with your log-in data for Part 2 of the application system; the log-in data consist of your user name (“Benutzerkennung”) and the password that you chose during the self-registration.

Online Application: Registration

Von: No-reply@rz.uni-frankfurt.de

05.04.2022 um 19:23 Uhr

Welcome Mr. Xiaoming Kong,

we have reserved the following user data:

username: a.zheng@gmx.net

password: your chosen password

IMPORTANT: Please remember your user data, you will need them once in a while to log in to the application portal.

Please confirm your e-mail address with the following link:

https://goethe-campus.uni-frankfurt.de/qisserver/pages/psv/selbstregistrierung/pub/mailverifizierung.xhtml?_flowId=selfRegistrationVerification-flow&token=57ebf95e-125e-4527-b17a-f356fcb46ada&navigationPosition=functions.mailVerification

If your e-mail program does not display a direct link, please copy the complete line into your browsers address bar.

Alternatively you could select the menu item 'E-mail Verification' and type in the following activation code:
57ebf95e-125e-4527-b17a-f356fcb46ada

This e-mail was generated automatically, please do not reply.

After successful verification, you will see the following screen.

GOETHE UNIVERSITÄT
FAKULTÄT FÜR INGENIEURWISSENSCHAFTEN

User name Password Login
Lost login data?

You are here: Home Admission E-Mail Verification

E-Mail Verification

! Your verification has been successful.
Please sign in with the username you have received by e-mail and your password.

User name

Password

Login

Information

Welcome
The self-chosen account was mailed to you.

! **IMPORTANT**
Please remember your user data, you will need them once in a while to log in to the application portal.

IMPRESSUM PRIVACY USER MANUAL ACCESSIBILITY STATEMENT SITEMAP HSiN ONE IS A PRODUCT OF HIS EG HSiN One * English

At this point, do not log-in yet, but proceed to Part 2 below.

Part 2: Program Application

To start the MSQ/Ph.D. program application, follow the corresponding link to the track for which you are applying:

Master in Quantitative Economics

https://goethe-campus.uni-frankfurt.de/qisserver/pages/sul/common/entrancePage.xhtml?_flowId=onlineapplication-overview-flow&preselectedCourseOfStudyId=5313&termTypeValueId=31&year=2022&calledByDeepLink=true

Master in Quantitative Finance

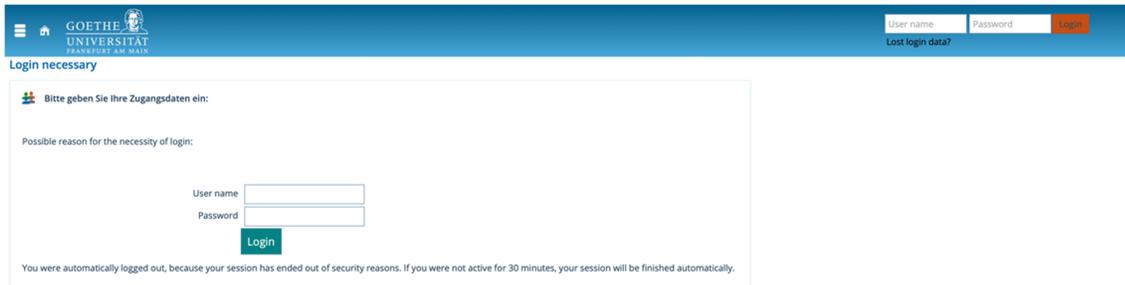
https://goethe-campus.uni-frankfurt.de/qisserver/pages/sul/common/entrancePage.xhtml?_flowId=onlineapplication-overview-flow&preselectedCourseOfStudyId=5314&termTypeValueId=31&year=2022&calledByDeepLink=true

Master in Quantitative Marketing

https://goethe-campus.uni-frankfurt.de/qisserver/pages/sul/common/entrancePage.xhtml?_flowId=onlineapplication-overview-flow&preselectedCourseOfStudyId=5315&termTypeValueId=31&year=2022&calledByDeepLink=true

Master in Quantitative Accounting

https://goethe-campus.uni-frankfurt.de/qisserver/pages/sul/common/entrancePage.xhtml?_flowId=onlineapplication-overview-flow&preselectedCourseOfStudyId=5316&termTypeValueId=31&year=2022&calledByDeepLink=true



GOETHE UNIVERSITÄT FRANKFURT AM MAIN

User name Password Login
Lost login data?

Login necessary

Bitte geben Sie Ihre Zugangsdaten ein:

Possible reason for the necessity of login:

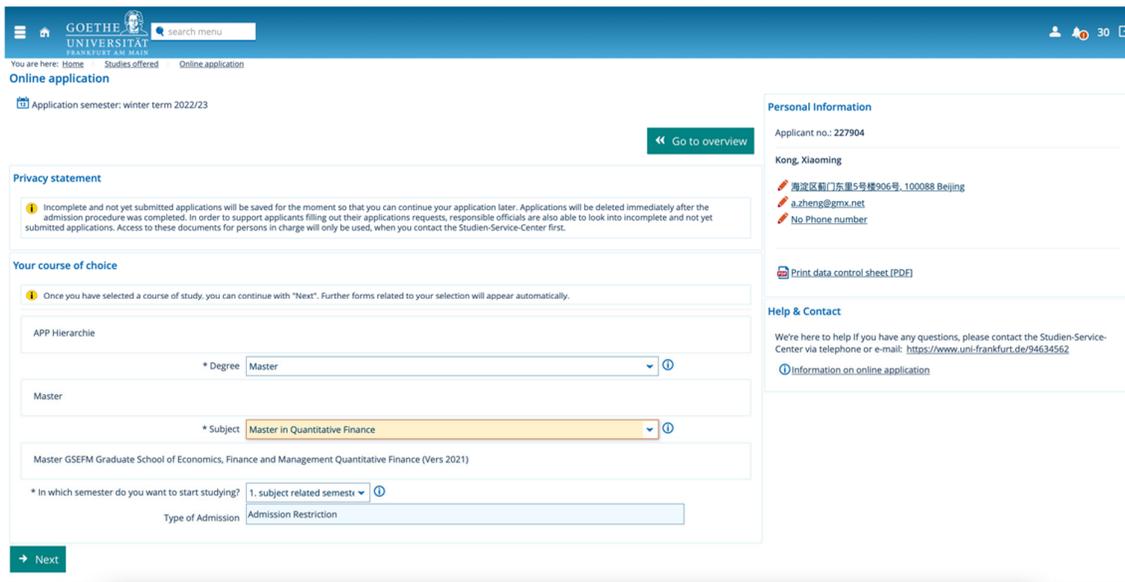
User name

Password

Login

You were automatically logged out, because your session has ended out of security reasons. If you were not active for 30 minutes, your session will be finished automatically.

After logging in with your credentials from Part 1, you can now start the program application. Supposing here as an example that you were to apply to the track in Quantitative Finance, you will see the following screen:



GOETHE UNIVERSITÄT FRANKFURT AM MAIN search menu

You are here: Home Studies offered Online application

Online application

Application semester: winter term 2022/23

Go to overview

Privacy statement

Incomplete and not yet submitted applications will be saved for the moment so that you can continue your application later. Applications will be deleted immediately after the admission procedure was completed. In order to support applicants filling out their applications requests, responsible officials are also able to look into incomplete and not yet submitted applications. Access to these documents for persons in charge will only be used, when you contact the Studien-Service-Center first.

Your course of choice

Once you have selected a course of study, you can continue with "Next". Further forms related to your selection will appear automatically.

APP Hierarchie

* Degree Master

Master

* Subject Master in Quantitative Finance

Master GSEFM Graduate School of Economics, Finance and Management Quantitative Finance (Vers 2021)

* In which semester do you want to start studying? 1. subject related semestri

Type of Admission Admission Restriction

Next

Personal Information

Applicant no.: 227904

Kong, Xiaoming

海淀区前门东里5号楼906号, 100088 Beijing

a.zheng@gmx.net

No Phone number

Print data control sheet (PDF)

Help & Contact

We're here to help if you have any questions, please contact the Studien-Service-Center via telephone or e-mail: <https://www.uni-frankfurt.de/94634562>

Information on online application

You can now start your online application (for further explanation of the steps, see below, “Starting Your Application”).

Notes:

- By clicking on “Go to overview”, you will be shown the application request that you have started:

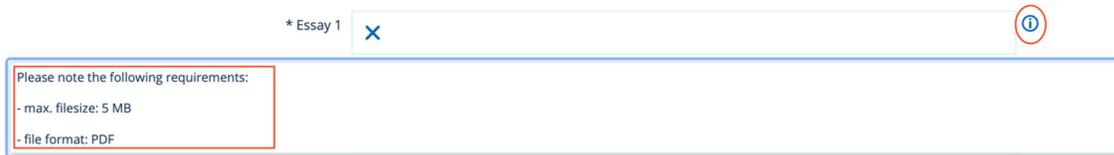
The screenshot displays the Goethe University online application interface. At the top, the university logo and navigation menu are visible. The main content area is titled 'Online application' and shows the current application semester as 'winter term 2022/23 - 1 request'. A notification indicates that there are no documents in the user's inbox. Under the 'Requests in preparation' section, a single request is listed for the 'Master GSEFM Graduate School of Economics, Finance and Management Quantitative Finance (Vers 2021), 1. subject related semester'. The request status is 'In preparation', and there are buttons to 'Submit request' and 'Edit request'. A warning icon indicates the application deadline is May 31, 2022. A 'Print data control sheet [PDF]' button is located below the request details. The right-hand sidebar provides 'Personal Information' for the user, including their applicant number (227904), a note about submitting a ZV-application, and contact details for 'Kong, Xiaoming' (address, email, and phone number). A 'Help & Contact' section offers assistance and provides contact information for the Studien-Service-Center. The footer contains links for 'IMPRINT', 'PRIVACY', 'USER MANUAL', 'ACCESSIBILITY STATEMENT', 'SITEMAP', and 'HSiONE IS A PRODUCT OF HIS EG', along with the 'HSiOne' logo and a language selector set to 'English'.

- You can proceed with your online application by clicking „Edit request”. Also, you will see the semester for which you are applying (all applications are for “Wintersemester”) and the final application deadline. In the upper right corner of the screen, you can see a number (here: “30”) that indicates how many minutes you have left in the current session. After time runs out you will be logged out automatically, but may log in again at any time. This time limit is a system security feature and will not influence your progress on the application as your work on the application will be saved automatically.
- At any time during your work on the application, you may print a data control sheet that documents the information you have already entered by clicking on “Print data control sheet [PDF]”.
- You may log out at any time. In that case, too, your progress will be saved, and you may continue your application at any time before the final application deadline.

Starting Your Application

Note:

For the uploading of documents there are specific requirements. Make sure to include the documents in PDF format to adhere to the specified size limit. Requirements for uploaded documents may be seen by clicking the circled “i”.

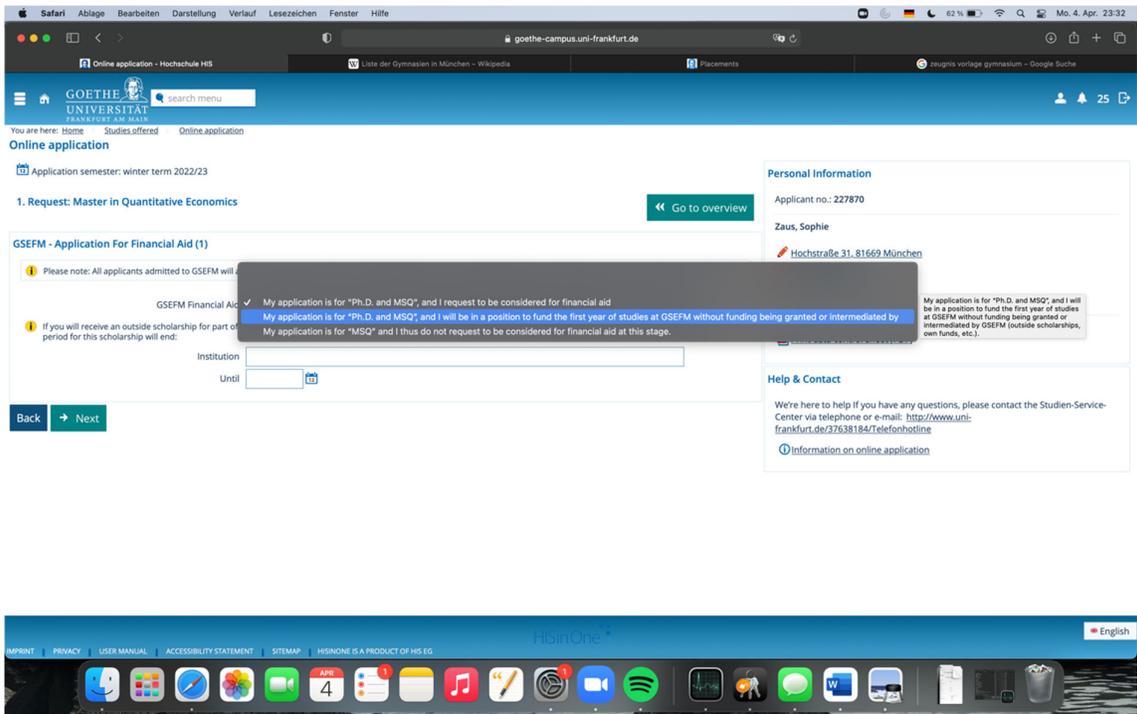


The following listing documents the application steps and information that needs to be submitted:

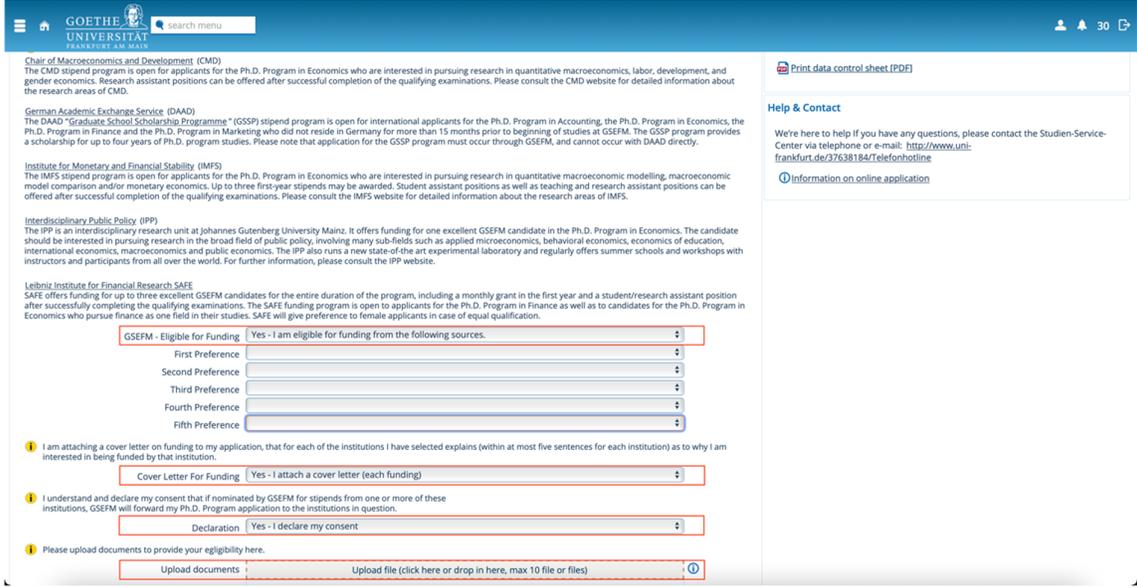
1) Vocational Training and Military Service (information only for purposes of summary statistics that the university must compile).

2) Application for Financial Aid (1):

As explained on the GSEFM website, GSEFM can only grant/intermediate funding for those applicants who apply for one of the Ph.D. programs (in addition to applying for the corresponding track of the MSQ program, see above). In case you are applying for MSQ “only” or will receive funding from an external source (and thus do not wish to be considered for funding from/intermediated by GSEFM), you will be directed to Step 4 of the application.



3) Funding Preferences: In case your application is for Ph.D. also and you are requesting to be considered for financial aid, you are asked to list and rank your preferences for funding sources intermediated by GSEFM (see also <https://gsefm.eu/applicants/tuition-and-financial-aid.html>):



Make sure to check the box for eligibility for funding, to submit the cover letter requested, and declare your consent for forwarding.

4) Essays: See the explanations under

<https://gsefm.eu/applicants/requirements-and-deadlines.html>

- 5) Passport Number
- 6) Secondary School
- 7) Prior Universities: You will be asked to document all universities you have attended up to the point of application, including degree certificates and (final) transcripts. This includes universities from which you obtained degrees or expect to obtain degrees from, as well as universities attended as part of an exchange program or as part of pursuing degrees that are not listed. “Pass” and “best” grades refer to the respective grades that are specified in the degree program in question as the worst passing grade and the best grade achievable.
- 8) Employment Experience
- 9) Letters of Evaluation (at least two referees): See the explanations under <https://gsefm.eu/applicants/requirements-and-deadlines.html>
- 10) GRE/GMAT: See the explanations under <https://gsefm.eu/applicants/requirements-and-deadlines.html>
Make sure to upload the test certificate that shows your quantitative score and quantitative percentile.
- 11) TOEFL/IELTS: See the explanations under <https://gsefm.eu/applicants/requirements-and-deadlines.html>
Be sure to specify which test you have taken, the date of the test as well as the score and upload the test certificate. In case you have obtained a diploma/degree certificate from a secondary school/university with English as the official language of instruction and the secondary school/university was attended for at least two years), make sure to attach a document confirming that information.
- 12) APS certificate: If you have obtained your (only) university degree from China or Vietnam, please provide an APS certificate or a test date on which the APS will be taken. If this does not apply to you, select the first option and proceed with step 13):

GOETHE UNIVERSITÄT
 You are here: Home Studies offered Online application
 Online application
 Application semester: winter term 2022/23
 1. Request: Master in Quantitative Finance
 Go to overview
 GSEFM - Tests - APS certificate
 APS certificate [checked]
 Insert the date when you will take the APS test.
 Date of APS test
 Upload APS certificate
 I do not hold a degree from China or Vietnam
 I hold a degree from China or Vietnam and attach my APS certificate
 I hold a degree from China or Vietnam and will take the APS test on (select date below)
 Back Next
 Personal Information
 Applicant no.: 227904
 Kong, Xiaoming
 海淀区新门东里5号楼906号, 100088 Beijing
 a.zheng@gmx.net
 No Phone number
 Print data control sheet (PDF)
 Help & Contact
 We're here to help if you have any questions, please contact the Studien-Service-Center via telephone or e-mail: <http://www.uni-frankfurt.de/37638184/Telefonhotline>
 Information on online application
 English
 IMPRINT PRIVACY USER MANUAL ACCESSIBILITY STATEMENT SITEMAP HSINONE IS A PRODUCT OF HIS EG

13) Languages: The upload of language certificates is optional.

14) Declaration

15) Survey

After completing all steps, you will be shown a summary of the entries you made for your application. At this point you may still make changes and submit your application at a later point. Alternatively, you may confirm that the data you have submitted are correct as well as complete, and proceed with submitting your application. (**Note:** Once the application is submitted, you may still withdraw it, but at least in the current version of the system will not be able to edit it anymore. Thus, if you wanted to revise or add information to an application that was already submitted, you would need to withdraw that application and submit a new one instead, re-entering all other information as well.)